

**WYLYE PARISH COUNCIL**

**RECORD OF POINTS AND DECISIONS ARISING FROM THE  
AGM OF THE PARISH COUNCIL  
HELD ON 5 MAY 2022 AT WYVERN HALL**

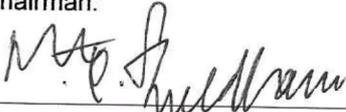
Website is: <https://www.wylyevillage.org/parish-council>

PRESENT	
Name	Appointment
Mr M Shuldham	Chairman
Mr James Hussey	Councilor
Mr Piers Williams	Councilor
Ms Katherine Hepinstall	Councilor
Ms Laura Napper	Clerk

Item	Points/Decisions	Action
(a)	(b)	(c)
	<p><b><u>Public Forum</u></b></p> <p><b><u>No members of public present</u></b></p>	
33/22	<p><b>1. <u>Appointment of Chairman and Vice Chairman</u></b></p> <p>It was proposed by PW, seconded by JH, to elect MS as Chair; all Cllrs voted in agreement.</p> <p>It was proposed by KH, seconded by JH to elect PW as Vice Chair; all Cllrs voted in agreement.</p>	
34/22	<p><b>2. <u>Apologies:</u></b></p> <p>Cllr Caroline Lewis – work commitments Cllr Andrew Clarke – work commitments</p>	
35/22	<p><b>3. <u>Resignation/Co option of Cllrs</u></b></p> <p>Lucy Cassels resignation has been received after 9 years as a Cllr for Wylye PC, the Chair expressed his thanks to her on behalf of the PC. It was agreed that the Clerk will carry out all procedures with Wiltshire with regards to the resignation of Lucy Cassels. There are now 2 vacancies for consideration of Co option for Wylye PC.</p>	<b>Clerk</b>
36/22	<p><b>4. <u>Declarations of Acceptance/Interest.</u></b></p> <p>None</p>	
37/22	<p><b>5. <u>Wiltshire Cllrs report</u></b></p> <p>Cllr Wayman was in attendance.</p> <p>A request has been made for a set of gates on the entrance to the Village Hall from the Village Hall committee to make the hall and carpark area safer to hirers. Cllr Wayman confirmed that this is a project that could potentially be funded from a Wiltshire Council Area Board Grant.</p>	
38/22	<p><b>6. <u>Councilors Responsibilities</u></b></p> <p>It was agreed that the below Cllrs would take the lead on the below responsibilities</p>	

*Maps*

	<p>A) Planning – MS, CL  B) Highways – MS,CL  C) Data Protection - AC  D) Footpaths - JH  E) Sewage - PW  F) Litter - KH  G) Parish steward – MS, CL</p>	
39/22	<p><b>7. <u>Minutes of the Wylve Parish Council ordinary meeting held on 3rd March 22</u></b>  All agreed the minutes were a true record, proposed by JW, seconded by PW</p> <p><b>8. <u>Minutes of the Wylve AGM held on 13th May 21</u></b>  All agreed the minutes were a true record, proposed by JW, seconded by PW</p>	
40/22	<p><b>9. <u>Clerk Update</u></b></p> <p>The Clerk confirmed Accounts have been finalized for 21/22</p> <p>AGAR – Year end internal audit  Tom Cox has kindly carried out the internal audit – donation below</p> <p>Bank signatories – To remove Lucy Cassels and add Cllr PW to the Natwest mandate</p>	MS,PW
41/22	<p><b>10 Finance</b></p> <p>i) Balance of the Treasurers account as at 1<sup>st</sup> April £13,399.50  ii) Cheques for signatory ICO £40.00  WALC subs £183.25  DCK payroll £36.00/£30.00  Clerks salary £189.34  Clerks expenses £109.07  T Cox £50.00</p>	
42/22	<p><b>11. <u>To review and approve the Annual Governance and Accountability return (AGAR 21/22)</u></b></p> <p>All in agreement of the submission of the AGAR, proposed by MS, seconded by JW</p>	Clerk
43/22	<p><b>12. <u>To confirm dates of AGAR Exercise of Public rights 2021/2022</u></b>  Monday 13th June – Friday 22nd July (30 working days inc first 10 days in July)</p> <p>All in agreement.</p>	Clerk
44/22	<p><b>13. <u>Planning</u></b></p> <p>a. PL/2022/01157, SHEEPWASH COTTAGE, SHEEPWASH LANE, WYLYE, WARMINSTER, BA12 0QX, Proposal: 1 - Acer tree - Pruning to reshape and reduce size. 2 - Purple plum tree - Pruning to reshape and reduce size. 3 - Two fir trees - Lopping to reduce height by nearly 50% to around the same height as the garage roof ridge of the property behind. 4 - Ivy growing around disused telephone pole - Cutting back and reducing height to stop fouling of telephone line that passes through the ivy but is not connected to the telephone pole, that is no longer in use. 5 - Hawthorne tree - Felling as diseased and potentially unsafe in the future - No intent to replace with a tree. 6 - Hawthorne tree - Minor reshaping. 7 - Eucalyptus type tree (exact type unknown) - Felling or substantial cutting back due to fouling of telephone line, power cables and electricity pole located on property. This tree has fallen many years ago (perhaps 30 years or more) and was cut back to a stump that has subsequently formed the basis for substantial regrowth. No intent to replace it with a tree as other trees provide cover. Responses to Wiltshire Ccl by 09/03/2022. PC no objection submitted. Decision No objection</p> <p>b. PL/2022/01275, The White House, Wylve, Warminster, Wilts, BA12 0QA, Proposal: Side extension for new lounge and triple garage with first floor annex bedroom extension, Responses to Wiltshire Ccl by 16/03/2022. PC No objection submitted. Decision approved with conditions.</p> <p>c. PL/2022/01314, Manor Farm A36 Fisherton Trees East To Deptford, Fisherton De La Mere, BA12 0PU, Notification of proposed works to trees in a conservation area. Responses to Wiltshire Ccl by 22/03/2022. PC made no comment on application. Decision approved with conditions.</p> <p>d. PL/2022/02247, MISTLETOE COTTAGE, DYER LANE, WYLYE, WARMINSTER, BA12 0RW,</p>	

	<p>Extension to existing cottage. Responses to Wiltshire Ccl by 15/04/2022. PC made no comment on application. Decision date 15/05/2022.</p> <p>e. PL/2022/02595, CHURCH COTTAGE, CHURCH STREET, WYLYE, WARMINSTER, BA12 0QZ. Proposed conversion of existing lean-to garage to form study. New glazing to existing timber porch. Removal of existing internal walls. Responses to Wiltshire Ccl by 05/05/2022. PC submitted No objection.</p> <p>f. PL/2022/02738, CHURCH COTTAGE, CHURCH STREET, WYLYE, WARMINSTER, BA12 0QZ, Listed building consent (Alt/Ext). Responses to Wiltshire Ccl by 05/05/2022. PC submitted No objection.</p> <p>g. PL/2022/03142, VINE COTTAGE, FORE STREET, WYLYE, WARMINSTER, BA12 0RQ, single storey rear extension, Responses to Wiltshire Ccl by 19/05/2022.</p>	
45/22	<p><b>14. <u>Queens Jubilee</u></b> Update - Committee meeting planned next week, 10<sup>th</sup> May. All preparations going to plan and been advertised in the Messenger.</p>	
46/22	<p><b>15. <u>Highways Matters</u></b> Cllr MS followed up the A36 layby at Deptford being used as rest area at night and is waiting for a response from Highways England.</p>	
47/22	<p><b>16. <u>Footpaths</u></b> Approval has been given from the landowner to install the kissing gates, Cllr JH is currently obtaining quotes for the 4 gates. Cllr PW is still researching the relocation the dog litter bin.</p>	JH,PW
48/22	<p><b>17. <u>Parish Steward</u></b></p>	
49/22	<p><b>18. <u>Items for the Messenger/Website</u></b> Dates for the coming year of PC meetings. Advertise the 2 vacancies for Cllrs Wylie PC.</p>	Clerk
50/22	<p><b>19. <u>Dates of the years meetings to be confirmed and published</u></b></p> <p>7 July 1 Sept 29 Nov 24 Jan 28 March 23 May Annual Meeting of Parish 23 May @ Wyvern Village Hall 6pm</p>	
	<p>Chairman: </p> <p>Date: 23.05.23.</p>	