

## WYLYE PARISH COUNCIL

### RECORD OF POINTS AND DECISIONS ARISING FROM THE PARISH COUNCIL MEETING HELD AT 1800 HRS ON TUESDAY 28<sup>th</sup> MARCH 2023 AT THE WYVERN HALL

#### PRESENT

Name	Appointment
Mr M Shuldham (MS)	Chairman
Mrs Caroline Lewis (CL)	Councilor
Mr Andrew Clarke (AC)	Councilor
Mr James Hussey (JH)	Councilor
Mr Piers Williams (PW)	Councilor
Ms Amelisa Wright	Councilor
Ms Laura Napper	Clerk
Public present: one member of public present	

#### POINTS AND DECISIONS ARISING

Item	Points/Decisions	Action
(a)	(b)	(c)
	<p><b><u>Public Session</u></b></p> <p>1 member of public present.</p>	
124/23	<p><b><u>1. Apologies:</u></b> K Heppinstall (Cllr)</p>	
125/23	<p><b><u>2. Declarations of Interest:</u></b> None</p>	
126/23	<p><b><u>3. Wiltshire Cllr report.</u></b></p> <p>Cllr Wayman was in attendance; she confirmed that Wiltshire Councils budget has now been finalised.</p> <p>A 4.99% increase in Council Tax has been implemented.</p> <p>Garden waste collection increased £60 - £66 pr year.</p> <p>Trailer/Pick up/Van charge introduced at all Wiltshire recycling centres.</p> <p>Between 2 -3 million has been allocated from central government to Wiltshire Council to help towards the increased highway costs.</p> <p>At the Area board meeting there was agreement over the next 4 years to complete various road works some of these included, Townsend slip road off A303 through to Teapot Street.</p> <p>Fisherton de le mere – East end.</p> <p>The Cllrs made Cllr Wayman aware that the A303 slip road going West, this needs to be looked at by Highways.</p>	
127/23	<p><b><u>4. Minutes of the Wylve Parish Council Meeting held on 10<sup>th</sup> January 2023.</u></b></p>	

	<p>The minutes of the 10<sup>th</sup> January were agreed and signed by the chair.</p> <p>Matters arising None.</p>	
128/23	<p><b><u>5. Highways Matters</u></b></p> <p>MS made all aware the Parish Steward will not be here until Early June. The Schedule has been received and needs to be completed, Clerk to print off some copies. Cllr MS and Cllr CW will complete the schedule and return to Wiltshire Council.</p> <p>SID update – Locations are being looked at. Cllr MS has contacted Mr Button the Highways engineer at WC with regards to gaining agreement for these location for the SID. Proposed by Cllr MS to go ahead and purchase the SIDS, seconded by Cllr JH.</p> <p>Alastair Wicks (attending) asked if it was to paint 20mph onto the actual road? Clerk will look if this is possible with Cllr Wayman.</p>	<p>Clerk/MS/CW</p> <p>MS</p> <p>Clerk</p>
129/23	<p><b><u>6. Footpaths</u></b></p> <p>The Townsend railway crossing needs finishing, the gate will not shut properly on the railway track. Cllr AW will contact the railways and ask that this is looked into and also the verge damage that occurred needs to be addressed.</p>	<p>AW</p>
130/22	<p><b><u>7. Planning</u></b></p> <p>a. PL/2023/00905, Dower House, Fisherton de le mere, Warminster, Proposed replacement conservatory, deadline 09/03/2023. PC sent no response.</p>	
131/23	<p><b><u>8. Finance/Clerk Report</u></b></p> <p>Clerk Update</p> <p>a. Balance in the treasurers account as per bank statement on 1<sup>st</sup> Feb 2023. £15,573.24</p> <p>b. Cheques to issue Dec/Jan Clerks salary £522.08 Feb/March Clerks salary £302.28 DCK payroll x 2 invoices £40.80 each Clerks expenses £50.00 – flowers Clerks expenses £113.10 ICO £40.00 K Hepinstall £32.98</p> <p>The Clerk made the Cllrs aware that there is a Playground inspection course – 1 day RPII Routine Examination, May or August in Devizes £125.00 plus £110.00 for exam. She asked if anyone would be interested and would it be a good idea for a Cllr to hold this qualification. It was agreed it was better to instruct a 3<sup>rd</sup> party company to carry out the inspection. Cllr MS will follow this up with Wickstead to reinstate the inspection that has not been completed since pre Covid.</p> <p>The Clerk asked the Cllrs if the meeting could start at 6pm in the future and all Cllrs agreed.</p>	<p>MS</p>
132/23	<p><b><u>9. Audit</u></b></p>	

	<p>Clerk made all Cllrs aware that an Internal Year end audit was required, it was agreed to approach Mr T Cox for a final time to ask if he could carry this out.</p> <p>Clerk made the Cllrs aware that next year an independent auditor will be instructed to carry this out.</p> <p>There will additional hours/works to be carried out by the clerk to ensure that the PC has everything in place.</p>	<b>Clerk</b>
133/23	<p><b><u>10. Dog Fouling</u></b></p> <p>Defer to next meeting when Cllr KH is here.</p>	<b>Clerk</b>
134/23	<p><b><u>11. Verge – Townsend</u></b></p> <p>Covered in Highways.</p>	
135/23	<p><b><u>12. Coronation</u></b></p> <p>No big plans for the Coronation as the focus is on the fete this year.</p> <p>A suggestion of ‘area cleaning’ on the bank holiday Monday 8<sup>th</sup> May, litter pick.</p> <p>Alastair Wicks (attending) suggested that as part of the community effort, the village could be decorated with tubs of flowers, and that residents be encouraged to join in this effort.</p> <p>Cllr MS will ask his wife if she will prepare some pots of plants for the Coronation.</p> <p>The PC agreed to contribute a maximum of £1000 to fund the flowers and pots for Village in bloom, proposed Cllr PW and seconded by CW.</p> <p>Another suggestion a Coronation Capsule from Cllr AC? Cllr PW will put this forward to the fete Committee.</p>	<b>MS</b>  <b>PW</b>
136/23	<p><b><u>13. Wylve Village Fete</u></b></p> <p>There is a Fete Committee in place the fete is to be 9<sup>th</sup> September, 3 hrs in the afternoon 2-5pm.</p> <p>The road closure application has been completed.</p> <p>Allocation of funds is generally spit between church and village hall for fete 50:50</p> <p>Cllr PW asked that if the proceeds from the fete could solely be for the Village Hall improvements, Cllr PW will approach the PCC with regards to this.</p>	<b>PW</b>
137/23	<p><b><u>13. Matters for Parish Steward</u></b></p> <p>As per schedule to be completed.</p>	<b>MS/CW</b>
138/23	<p><b><u>14. Correspondence</u></b></p> <p>Email received from Lee Mitchner of Deptford – Cllr Wayman will take this correspondence forward.</p>	<b>BW</b>
139/23	<p><b><u>15. Short Notice Items</u></b></p> <p>Email received from Mr R Liddiard - Wylve Church Warden with regards to temporary access from the Chrurchyard to recreation area when the fete is on to provide safer route. All Cllrs were in agreement with this.</p> <p>A memorial for Mr C West, his sister has approached the PC with regards to this. She will talk to the family with regards to what they would like and where to place it within the village.</p>	
140/23	<p><b><u>16. Items for the Website/Messenger</u></b></p> <p>Village in bloom to advertise on the Website and notice boards.</p> <p>A tribute with regards to the memorial service of Mr C West to be published in the Messenger</p>	<b>ALC</b> <b>MS</b>
141/23	<p><b><u>17. Date of the next Parish Council Meeting</u></b></p> <p>Next PC meeting Tuesday 23<sup>rd</sup> May 6.30pm to include AGM</p>	

	Meeting of the Parish Tuesday 23 <sup>rd</sup> May 6.00pm	
	Date: Chairman	