

WYLYE PARISH COUNCIL

RECORD OF POINTS AND DECISIONS ARISING FROM THE PARISH COUNCIL MEETING HELD AT 1800 HRS ON WEDNESDAY 24th SEPTEMBER 2025 AT THE WYVERN HALL

PRESENT

Name	Appointment
Mr Piers Williams (PW)	Chair
Mrs. Alice Clarke (ALC)	Vice Chair
Mr. Spencer Bull (SB)	Councillor
Mr Andrew Clarke (JH)	Councillor
Mr Anthony Beattie	Councillor
Ms. Laura Napper	Clerk
Public present: 2 members of public present	

POINTS AND DECISIONS ARISING

Item	Points/Decisions	Action
(a)	(b)	(c)
	<u>Public Session</u>	
94/25	<u>Apologies</u> Cllr James Hussey (JH) Cllr Amelisa Wright (AW)	
95/25	<u>To discuss dispensations</u> None.	
96/25	<u>Declarations of Interest</u> Cllr SB and Cllr PW item 103/25.	
97/25	<u>Wiltshire Cllr report</u> Cllr Wayman was present and gave a brief update. An updated flood map has now been supplied to Wylve PC from Cllr Wayman. Wiltshire Connect Bus is now and up and running offering a bus service for a small fee, 6 days per week. This can be booked in advance by phone or via their app. The Chair gave thanks to Cllr Wayman for her input with the potential allotments.	
98/25	<u>Minutes of the Wylve Parish Council Meeting held on 30th July 2025.</u> The minutes from the meeting on 30 th July 2024 were agreed and signed by the Chair. Proposed by Cllr SB and seconded by Cllr ALC. <u>Matters arising</u> None.	
99/25	<u>To hear the Chair's announcements</u> None.	
100/25	<u>Finance/Clerk Report</u> Clerk Report matters dealt with under delegated powers. Clerk Update Nothing to report.	

	<p>a. Balance in the treasurers account as per bank statement on 24th Sept 2025 £17,954.71 Transactions made since last meeting on 30th July 2025 with a previous Bank balance of £18,791.51</p> <p>Payments made See appendix attached</p> <p>b. Payments to issue for agreement.</p>	
101/25	<p><u>To approve items of expenditure listed in the period Aug/Sept 2025.</u> These payments were approved, proposed Cllr PW and seconded by Cllr SB.</p>	
102/25	<p><u>Nalc Clerk Salary</u> The Clerk explained that the Local Government Services Pay for 24/25 has now been agreed. All Cllrs agreed to adhere to this. The new pay for the Clerk at her current scale 18 will be £16.35 pr hr. This will be backdated to 1st April 2025. Proposed Cllr SB, seconded Cllr PW.</p>	
103/25	<p><u>Village Shop - Community Hub</u> An outline planning application been has submitted to Wiltshire Council for the erection of the porta cabins in the Village hall car park to be the new community shop, Wiltshire Council are requesting a full planning application. The working group are in consultation with an architect and have agreed to appoint him to work on their behalf and submit the application to the Council.</p>	
104/25	<p><u>Village Hall – Disabled Egress</u> Correspondence has been received to say that this is not currently adequate. An architect has looked at this and has confirmed that it is not a safety issue. There is some remedial works that are required, a quote has been received for £700 approx, it was felt that more works is needed to make this more wheelchair friendly the Chair proposed that the PC pay half towards this, once the revised quotation has been received. All agreed to this in principle.</p> <p>The Community Hub and Village Hall have instructed an architect to advise on planning considerations connected with the disabled egress including the car parking and moving the fence. The initial cost is £448.25 to complete these works, Chair asked the PC if they were in agreement to pay this, all agreed, proposed by Cllr ALC and seconded Cllr AB.</p>	
105/25	<p><u>Playground Equipment/Grants</u> Chair confirmed that the national lottery grant application has been submitted and has received confirmation.</p>	
106/25	<p><u>Playground Mowing Contract</u> An annual review of the Mowing contract was discussed, Mr Wilcox has agreed to take this contract on, it was agreed to pay £150 per month for 8-10 months of the year as required. Clerk will liaise with Mr Wilcox and also let the current contractor know that the PC no longer require them.</p>	Clerk
107/25	<p><u>SID</u> New post required if the SID is to be relocated as cannot use the existing ones in that is in situ. A confirmed location is required. Chair to gain advice from Wiltshire Council and also get a quote for a new 2-way SID.</p>	Chair

	A maintenance contract/warranty for the SID have been obtained £238.80 per year on a 3 year contract. The Cllrs all agreed to enter this contract, proposed by Cllr PW and seconded by Cllr ALC.	Clerk
108/25	<u>White Entrance Gates to Village</u> Cllr AW not present, to defer to the next meeting.	Clerk
109/25	<u>Highway Matters</u> Cllr ALC has written to highways with regards to A36 and the A303 ongoing issues. The Chair has also been in contact with Wiltshire Council through My Wilts app with regards to the potholes in Fisherton. The Council have acknowledged this complaint they are not currently offering any remedial action. Cllr AB is also going to make contact with Wiltshire Council with regards to this issue.	AB
110/25	<u>Footpaths</u> None.	
111/25	<u>Planning</u> None.	
112/25	<u>Matters of the Parish Steward</u> To request he looks at the virtual pavement again and getting it replaced.	AW
113/25	<u>Correspondence</u> None.	
114/25	<u>Items for the Website/Messenger/Notice Boards</u> Wiltshire Connect Bus.	
115/25	<u>Items to be added to the next agenda</u> White entrance gates. Budget 26/27.	
116/25	<u>Date of the next Parish Council Meeting</u> Wed 26 th November @ 6pm	
	Date: 26 / 11 / 25 Chairman 	

16-Sep-25	08:28 B/P to: JCB Landscape	12794	-159.6	17954.71
16-Sep-25	08:28 B/P to: JCB Landscape	12881	-159.6	18114.31
31-Aug-25	18:59 Service Charge		-6	18273.91
28-Aug-25	14:23 B/P to: Plunkett Founr INV-MR-03		-310	18279.91
11-Aug-25	14:01 B/P to: JCB Landscape	12794	-159.6	18589.91
11-Aug-25	14:01 B/P to: DCK Payroll So	25874	-42	18749.51
31-Jul-25	18:59 Service Charge		-6	18791.51